

Series 6000 – Instruction

1. Elementary and Secondary

E. Instructional Arrangements

(6) Homework/Make-Up Work

Learning is a continuous process which extends beyond the school day. A carefully planned program of homework assignments is an effective means of increasing student learning. Homework is an accepted part of the educational program and is assigned to students as an outgrowth of classroom activities. It encourages and is a means of measuring self discipline and conscientious work habits. It allows students to follow through on their personal commitment to quality academic work.

The school needs to consider that a student will be involved in family activities or join in non-academic school activities. It then becomes important to understand the necessity to preserve the balance in a student's life.

Homework assignments:

1. Strengthen basic skills
2. Apply classroom learning
3. Stimulate the student's interest through further exploration
4. Reinforce dependent study skills
5. Develop qualities of initiative, responsibility and self-direction
6. Stimulate worthwhile use of leisure time

A student will find satisfaction in completing his/her own tasks individually. Parents can help and should encourage independent work habits. The amount, frequency, and types of homework assigned will vary with the grade level, subject areas, and level of student abilities.

Procedures

Homework includes any school assignment which is to be completed outside of the regular classroom. It may include preparation for tests, quizzes, and review of classwork. The time necessary to complete an assignment will change from grade one to grade twelve and according to the requirements of the subject. The frequency and regularity of homework increases as a student progresses through the grades. Homework should, therefore, be introduced in the elementary school years and will increase in complexity with the maturity of the student.

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| Grade K-1 | Homework will vary depending upon individual student and class need. |
| Grades 2-3 | 10-30 minutes at a minimum of 3 times a week |
| Grades 4-5 | 20-60 minutes |
| Grade 6 | 30-60 minutes at a minimum of 4 times a week |
| Grade 7-8 | 45-120 minutes |
| Grades 9-12 | 60-180 minutes. The length of homework will vary from course to course. There is emphasis for long-term projects that involve independent work. Some skills courses require little or no homework. |

Vary Roles and Responsibilities

1. The student:
 - A. Complete the assignment to the best of his/her ability.
 - B. Accept responsibility for understanding purpose and requirement of assignment.
 - C. Take home all necessary material with which to work.
 - D. Be responsible for making up work missed.

2. The parent:
 - A. Be involved in the homework routine by providing a student area, making resources available.
 - B. Assist the student in working out the personal schedule that will include enough time to complete assignments.
 - C. Display an active interest in the work of each child.
 - D. Guide the student to the point where he/she becomes independent.
 - E. Contact the school with any questions regarding your student's homework.

3. The teacher:
 - A. Emphasize quality rather than quantity.
 - B. Provide differentiated assignments that reflect the varied abilities of students.
 - C. Teach skills needed to complete homework assignments successfully.
 - D. Encourage completion or revision of any unsatisfactory homework.
 - E. Assign homework which is an outgrowth of the work completed in class.
 - F. Assign work which can be completed successfully within a reasonable time limit.
 - G. Give clear, concise directions for completing homework.
 - H. Check to be sure the homework has been completed.
 - I. Return graded homework assignments promptly.
 - J. Notify parents if the student establishes unsatisfactory homework practice.
 - K. Coordinate efforts with other teachers when team teaching or interdisciplinary activity occurs.